

24 August 2020

Dear Parents

Welcome back to another year! We look forward to seeing you all next week.

As you can imagine trying to organise the return of the whole school has been challenging in the current circumstances. In order to ensure everyone's safety and reduce transmission of the coronavirus there are a number of changes to the school day which I need to share with you:

Start of Day

From Tuesday 1.9 we will be asking you to bring your child to school between 8.30 and 8.45am, please bring them to the gate identified below. There will be a one-way system on the paths around school, so if you have children in different year groups please go to the gate for the youngest child and the older children can walk around to their entry point. Please ensure that you are socially distancing if you need to wait to get in.

Nursery children will be starting on Wednesday 2.9.

If you need to drop your child off before 8.30am due to work commitments, we may be able to help – depending on numbers. Please ring the school and speak to Mr Skelton. Unfortunately, our normal breakfast club has to be suspended.

Entry

Each Key Stage will have their own entrance, students will need to be left at the gate and if they are wearing masks will need to remove them. Students will have their hands sprayed at the entrance and begin washing their hands as they walk towards their class entry point. Unfortunately, parents will no longer be able to escort them to their classrooms.

Key Stage	Year Groups	Gate	School
EYFS	Nursery and Reception	New gate on Wood St	Entry through EY door
KS1	Y1 and Y2	Main front gate	Entry through KS1 door
LKS2	Y3 and Y4	Back gate on Green Lane	Entry through LKS2 door
UKS2	Y5 and Y6	Community playground gate	Y5 entry through Hall door Y6 entry through Y6 toilets

Please remember, if you have more than one child to go to the gate for the youngest child.

Playtimes

In order to reduce the number of students playing together we will be using the community playground at play and lunch times. Risk assessments and cleaning procedures are in place to ensure everyone's safety in this area.

Lunchtimes

As we cannot mix year group bubbles we have had to change the normal dining times and will need to use classrooms for some year groups. If your child goes home for dinners you will need to collect them from the main Office as normal, but please be aware of the change of dining times:

Year	Time	Dining	Play
Reception	11.30-12pm	Hall	12-12.30pm
Y3	11.30-12pm	Class	12-12.30pm
Y1 & Y2	12-12.30pm	Hall	12.30-1pm



Y4	12-12.30pm	Class	12.30-1pm
Y5	12.30-1pm	Class	1-1.30pm
Y6	12.30-1pm	Hall	1-1.30pm

After dining students will have their normal playtime outside for 30 minutes.

Students are allowed to bring packed lunch, but please remember this does need to be healthy otherwise they will have to have a school dinner. Treat day will be on Thursdays and this is the only day when they are allowed crisps or chocolate.

In order to ensure we have enough food ordered we ask that you complete the sheet at the back of this letter and send it in on the first day. School dinners will be cooked onsite using fresh ingredients and a menu is attached for the first two weeks. Please do not change from the pattern you have identified without discussing with the Office staff.

School lunches will cost £2.10 per day (£10.50 per week). Please ensure that these are paid at the beginning of the week. Your Parent Pay details are attached, please ask the Office if you aren't sure how to use this, as we are **unable to accept cash**.

If your child is in Reception, Y1 or Y2 then they are eligible for universal free school meals and you do not need to pay. This is different to Free School Meals. If you think you may be eligible for Free School Meals, speak to the Office about claiming this as if there is another lockdown then you may be eligible for lunch vouchers.

PE

We will be changing the normal indoor PE to less cardio-vascular workouts, this means students will be working on yoga and team building exercises and for the first half term will be doing a mile walk around the local area. PE outside will be normal. Swimming in Year 3 (and catch-up swimming for Y4) is currently on hold.

Students will fill in their planner on the first day back so that you will know when they need to come in PE clothes.

Music and Singing

Music lessons will continue as normal but unfortunately singing cannot go ahead at the moment.

During the day

Your child will be in their own class bubble most of the day, they will be able to mix outside at playtimes with friends in the same year group. Additional support through interventions will continue in year groups.

All students are asked to bring a **water bottle** as cups can no longer be offered.

Similarly, **art aprons** cannot be shared so they will also need to bring their own, there is no need to go to any expense – an adults long sleeved top (with sleeves cut to size) is perfect.

Throughout the day we will be asking students to wash their hands or use anti-bacterial spray.

Assemblies will be within year groups only, with students from different classes sitting 2m apart, unfortunately we are unable to invite parents to assemblies.

End of Day

The end of day will be at 3.25pm as normal. Please collect your child from where you dropped them off. You will need to queue outside the gates in order to pick up your child – older siblings will come to where they were dropped off. If your child is in Y3 to Y6 they can either walk home alone, please let us know on the attached sheet. Children from Nursery to Y2 must have an adult or a young adult (over 16yrs) to collect them.

Office

If you need to speak to the Office staff we ask that no more than 2 people enter the Reception area at any one time. There will be a member of the Office at each gate first thing in the morning and at the end of the day in order to handle any queries.



Class Teachers

Whilst we normally encourage informal discussions with class teachers at the beginning and end of the day this is going to be difficult this year. We ask that if you need to chat to the teacher, you leave a message either on the gate or with the Office and the teacher will ring you back.

Illness

If your child has a temperature or a continuous cough, you must keep them at home.

If they develop symptoms of coronavirus during the school day, we will ring you to pick them up. Please can you ensure you provide your current contact and emergency details on the form attached. You will then need to take them for testing. **The school will not take your child for testing.**

If a child or member of staff within the class bubble has a confirmed case of coronavirus then it is likely that we will need to close the class for 14 days and ask everyone to self-isolate. It's important that you have a plan in place in case this happens. Your child will have an emergency pack of work in their book bags just in case they have to self-isolate.

If a member of your household has a confirmed case of coronavirus then you will be asked to forward a copy of the confirmation on to school and all members of your household will need to self-isolate for 14 days.

I would like to assure you that we have put all necessary steps in place in order to ensure our school is as safe as is possible, reading this letter must be over-whelming, but it is essential that we all follow the guidelines to ensure the safety of all of our community.

We appreciate that re-starting school in these circumstances brings extra anxieties to parents, if you need to discuss these please do let us know and we will do all we can to help you. The Office will be open from Thursday 27.8 should you need to contact us.

Kind regards



Terri Leighton
Principal

Parents Checklist for returning to school:

<input type="checkbox"/>	Reading bag with reading books and home learning packs
<input type="checkbox"/>	Water bottle (or £1 for a school bottle)
<input type="checkbox"/>	Art apron
<input type="checkbox"/>	Update sheet – lunches, contact details etc
<input type="checkbox"/>	Hand sanitiser (optional)
<input type="checkbox"/>	Dinner money £2.10 per day (£10.50 per week) – through Parentpay



Please complete and return to school on 1.9

Child's Name:	
Class:	

Lunch:

Day	Lunch: SD (school dinners) PL (Packed Lunch) H (Home dinners)
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

Contact Details:

	Name	Relationship	Phone Number
Main Number			
Emergency contact 1			
Emergency contact 2			

Sibling Details:

Name	Class

Y3-Y6 Only

Is your child allowed to walk home alone? Yes/No

Signed:

Date: